

Nevis Public Schools

Title I

Parent Involvement Plan Procedures

2012-2013

PERSONS INVOLVED IN THE DEVELOPMENT OF THIS POLICY

District Title I Parent Advisory Committee Members

Angi Byer, Parent  
Sarah Halik, Parent  
Lisa Mastley, Parent  
Kathy Thompson, Teacher  
John Strom, Principal  
Sharon Hadrava, Title I Teacher

District Title I Staff

Sharon Hadrava  
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# NEVIS PUBLIC SCHOOLS TITLE I PARENT INVOLVEMENT POLICY

## STATEMENT OF PURPOSE

2012-2013

Nevis Public School District is a K-12 school. Our mission statement is "To provide an educational environment which emphasizes independent learning as a lifelong process of challenges. Learners must become critical thinkers, develop positive self-esteem, reach their maximum potential, adapt to a changing world, and become responsible citizens."

Our district recognizes that parental involvement is a predisposing factor in learning and student achievement, attitudes and behavior. As a result, we acknowledge the parental role in the successful education of Nevis Public School's students, and seek to establish a partnership with them. Parents are indeed a child's first teacher, and their support for their children's academic progress is not only welcomed, but sought after.

Nevis District realizes that some of its students will need assistance to reach their individual learning potential. Our Title I program seeks to insure that students receive the services they need to become successful students. Nevis School District strives to include parents in all aspects of our Title I program.

## PART I. DISTRICT EXPECTATIONS

Nevis Public School agrees to implement the following requirements:

- Nevis Public School will implement programs, activities, and procedures for the involvement of parents in its Title I programs, and will consult with parents of participating children in the creation of these programs, activities and procedures.
- Nevis Public School will work to ensure that the Title I requirements for a Parent Involvement Plan (PIP) are met according to law.
- Nevis Title I program will include an annual School/Parent Compact.
- Nevis Public School will include the PIP in its district plan.

- If Nevis Public School's plan for Title I doesn't meet the satisfaction of the parents of participating children, the district will submit parental comments along with their plan that is submitted to the Minnesota Department of Education (MDE).
- Nevis Public School will involve the parents of children served in Title I schools in decisions about how the funds that are reserved for Title I parent involvement are spent.
- Nevis Public School will inform parents of the purpose and existence of the Parent Information and Resource Center in Minnesota (i.e. Minnesota Parent Center, Bloomington, MN)

## PART II. DISTRICT PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

1. Nevis Public School will involve parents in the development and revisions of its district PIP.

The Title I staff, along with the members of the Parent Advisory Committee(PAC) will meet at least once annually, and additionally as needed. The committee members shall be made up of active Title I staff and at least three parents of participating students.

2. Nevis Public School will involve parents in the joint development of the district plan, review, and improvement.

- The PAC will meet annually to create or review a PIP. Any revisions that are needed will be discussed at this meeting. A draft of the revisions will be sent to the PAC members to review prior to the plan being finalized. The final copy will be available to families on the district's website.
- The Annual Report of Curriculum, Instruction, and Student Achievement will be made available to the district's residents via the district's website, local media/newspaper sources, and directions for how to access our district's report card will also be published on our website. There will be a link from our website available to access this information more readily online.
- Parents are informed of their child's not making Adequate Yearly Progress (AYP) for a second year in a row, by a letter that is sent in the mail. Parents will be informed each year if the school does not make AYP. The Title I program will provide information in the fall newsletter regarding parenting information, AYP status, and highly-qualified staff data.

### Identifying Students Who Qualify for Title I Services

During the 2012-2013 school year, Nevis Public School will be receiving Title I funding. We will operate utilizing a targeted assistance program. Students will be selected for receiving Title I services based upon teacher judgment, NWEA scores, MCA-II scores, STAR Reader and Math scores, and other district assessments. Title I students operate under a "fluid" border. Students enter and exit when they are deemed as performing at or above grade level. The length of Title I services to students is based upon their individual learning needs.

### Notifying Parents Regarding Their Child's Qualifying for Title I Services

Once a student has been identified as qualifying to receive Title I services from a highly qualified instructor, a letter will be sent to the parent/guardian stating that the child is eligible for Title I services. Included will be an explanation of what Title I is, as well as a referral form that explains which area(s) the student qualifies under. A copy of the Title I Parent Compact/Partnership Pledge will also be included to be signed by the parent, student, and classroom teachers.

### Assistance to Parents

A monthly Title I website will be maintained to inform parents regarding how they can assist their child with their learning. Information regarding what students are working on in Title I, as well as websites and additional educational activities will be updated monthly.

Student test data will be communicated to parents at conferences in the fall and spring. Additional testing data may be shared with parents as deemed necessary.

### Family Nights

An annual Title I family night will be conducted to provide information to parents, along with sharing ideas to assist parents in working with their child in the areas of reading and math.

### Surveys

As part of our Title I program, a survey will be conducted at each Title I Family Night. A copy of the survey will also be available on the district's website for parents to respond to their perspective regarding the effectiveness of the Nevis Title I program. The

results of the surveys will be reviewed by the PAC to assist in making plans and revisions to the program. Concerns will be reviewed and addressed on an ongoing basis.

### Involving Parents in Funding Decisions

Each year in the spring, the PAC will review the programming, survey results, and analyze student data. Upon doing so, decisions will be made by the PAC to choose which activities they would like to continue or initiate during the upcoming school year. These decisions will impact how parent involvement funds are reserved.

### Title I Survey:

The Nevis School provides a variety of opportunities for parents to participate in their child's educational process. We are interested in knowing whether or not you believe they are effective in helping you increase your involvement in working with your child. This survey will be used to assist us in determining what activities should be continued, or where additional activities and information is needed. Please take the time to fill out this survey so we can be as effective as possible in your child's education.

Please check "Yes," "No," or "NA" (doesn't apply) to show whether or not you have participated in any of the following. If your answer is "Yes," please rate the activity's effectiveness on a scale of 1-5, with 1 being the least effective, and 5 being the most effective. We appreciate your feedback!