

NEVIS PUBLIC SCHOOL

ISD No. 308

APPLICATION FOR _____

Personal Information

Last Name	First Name	MI	Date
Address			Social Security Number
City	State	Zip Code	Drivers License # & State
Email Address			Date of Birth
Home Phone	Work Phone	Cell Phone	

General Information

Where did you hear about this job opening? _____

Have you ever applied to this school before? YES NO

If "yes" when? _____

Have you ever been discharged from any position? YES NO

If "yes" state circumstances. _____

Do you have a valid Minnesota Driver's License? YES NO

Have you ever had a driver's license from any other state? YES NO If YES, which state _____

Are you 21 years of age or older? YES NO

U.S. Veteran? YES NO

Criminal History

Have you ever been convicted of a felony and/or drug possession? YES NO

Have you ever been convicted of or plead guilty or "no contest" to a felony (whether or not resulting in a conviction)?

YES NO

Have you ever been convicted of or plead guilty or "no contest" to a misdemeanor involving criminal sexual misconduct, kidnapping, arson, harassment and/or stalking (whether or not resulting in a conviction)? YES NO

Are you a registered sex offender? YES NO Pending Charges

If you answered "yes" to any question in this section, please explain. _____

Education

	High School	College/University	Post-Grad
School Name, City, State			
Years Completed / Diploma/Degree			
Describe Course of Study			
Specialized Training, Skills, Extra-Curricular Activities			

Character References

Please list three (3) persons not related to you, who have known you for at least 12 months, and have knowledge of your character, experience, and/or ability.

Name: _____	Occupation: _____
Address: _____	Business Phone: _____
City, State, Zip: _____	How long known? _____
Home Phone: _____	Cell Phone: _____
Name: _____	Occupation: _____
Address: _____	Business Phone: _____
City, State, Zip: _____	How long known? _____
Home Phone: _____	Cell Phone: _____
Name: _____	Occupation: _____
Address: _____	Business Phone: _____
City, State, Zip: _____	How long known? _____
Home Phone: _____	Cell Phone: _____

Employment History

Please start with your current employer or most recent job first.

Current/Most Recent Employer: _____	Duties performed: _____
Address: _____	_____
City, State, Zip: _____	_____
Business Phone: _____	_____
Job Title: _____	_____
Supervisor: _____	_____
Dates Employed: From _____ To _____	May we contact this employer for references?
Reason for Leaving: _____	_____
Current/Most Recent Employer: _____	Duties performed: _____
Address: _____	_____
City, State, Zip: _____	_____
Business Phone: _____	_____
Job Title: _____	_____
Supervisor: _____	_____
Dates Employed: From _____ To _____	May we contact this employer for references?
Reason for Leaving: _____	_____

Employment History (Continued)

Current/Most Recent Employer: _____ Address: _____ City, State, Zip: _____ Business Phone: _____ Job Title: _____ Supervisor: _____ Dates Employed: From _____ To _____ Reason for Leaving: _____	Duties performed: _____ _____ _____ _____ _____ _____ _____ May we contact this employer for references? _____
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Residency

List all places you have lived in the past five (5) years.

Address: _____ Street Address _____ City _____ State _____ Dates of Residence: From _____ To _____
Address: _____ Street Address _____ City _____ State _____ Dates of Residence: From _____ To _____
Address: _____ Street Address _____ City _____ State _____ Dates of Residence: From _____ To _____
Address: _____ Street Address _____ City _____ State _____ Dates of Residence: From _____ To _____

List any current special license, registrations, or certificates you have: _____

Agreement

I certify that the answers I have given on this application are true and correct to the best of my knowledge. I understand that any false or misleading information provided, or any omission or concealment of facts, will disqualify me from consideration for employment, and constitutes grounds for my immediate dismissal should I be employed by the District.

In connection with this application, I hereby authorize any and all former employers and references named in this application, or any agent of such a former employer, to release to Independent School District 308 and its agents any and all information regarding my job performance and fitness/qualifications to perform the position I am presently seeking and any other employment or related information, both public and private, in their possession. I understand that Independent School District 308 will use this information to determine my fitness/qualifications for the position I am seeking. This authorization expires one year from the date of my signature, below. I hereby release Independent School District 308 and all former employees and references listed herein and any and all liability of whatever nature by reason of requesting or providing such information.

Signature of Applicant

Date