

# NEVIS PUBLIC SCHOOL

ISD No. 308

## APPLICATION FOR \_\_\_\_\_

### Personal Information

Last Name	First Name	MI	Date
Address			
City	State	Zip Code	
Email Address			
Home Phone	Work Phone	Cell Phone	

### General Information

Where did you hear about this job opening? \_\_\_\_\_

Have you ever applied to this school before?  YES  NO

If "yes" when? \_\_\_\_\_

Have you ever been discharged from any position?  YES  NO

If "yes" state circumstances. \_\_\_\_\_

Do you have a valid Minnesota Driver's License?  YES  NO

Have you ever had a driver's license from any other state?  YES  NO If YES, which state \_\_\_\_\_

Are you 21 years of age or older?  YES  NO

U.S. Veteran?  YES  NO

### Education

	High School	College/University	Post-Grad
School Name, City, State			
Years Completed / Diploma/Degree			
Describe Course of Study			
Specialized Training, Skills, Extra-Curricular Activities			

## Character References

Please list three (3) persons not related to you, who have known you for at least 12 months, and have knowledge of your character, experience, and/or ability.

Name: _____	Occupation: _____
Address: _____	Business Phone: _____
City, State, Zip: _____	How long known? _____
Home Phone: _____	Cell Phone: _____
Name: _____	Occupation: _____
Address: _____	Business Phone: _____
City, State, Zip: _____	How long known? _____
Home Phone: _____	Cell Phone: _____
Name: _____	Occupation: _____
Address: _____	Business Phone: _____
City, State, Zip: _____	How long known? _____
Home Phone: _____	Cell Phone: _____

## Employment History

Please start with your current employer or most recent job first.

Current/Most Recent Employer: _____	Duties performed: _____
Address: _____	_____
City, State, Zip: _____	_____
Business Phone: _____	_____
Job Title: _____	_____
Supervisor: _____	_____
Dates Employed: From _____ To _____	May we contact this employer for references?
Reason for Leaving: _____	_____
Current/Most Recent Employer: _____	Duties performed: _____
Address: _____	_____
City, State, Zip: _____	_____
Business Phone: _____	_____
Job Title: _____	_____
Supervisor: _____	_____
Dates Employed: From _____ To _____	May we contact this employer for references?
Reason for Leaving: _____	_____

**Employment History (Continued)**

Current/Most Recent Employer: _____ Address: _____ City, State, Zip: _____ Business Phone: _____ Job Title: _____ Supervisor: _____ Dates Employed: From _____ To _____ Reason for Leaving: _____	Duties performed: _____ _____ _____ _____ _____ _____ _____ May we contact this employer for references? _____
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**Residency**

List all places you have lived in the past five (5) years.

Address: _____ Street Address City State
Dates of Residence: From _____ To _____
Address: _____ Street Address City State
Dates of Residence: From _____ To _____
Address: _____ Street Address City State
Dates of Residence: From _____ To _____
Address: _____ Street Address City State
Dates of Residence: From _____ To _____

List any current special license, registrations, or certificates you have: \_\_\_\_\_

**Agreement**

I certify that the answers I have given on this application are true and correct to the best of my knowledge. I understand that any false or misleading information provided, or any omission or concealment of facts, will disqualify me from consideration for employment, and constitutes grounds for my immediate dismissal should I be employed by the District.

In connection with this application, I hereby authorize any and all former employers and references named in this application, or any agent of such a former employer, to release to Independent School District 308 and its agents any and all information regarding my job performance and fitness/qualifications to perform the position I am presently seeking and any other employment or related information, both public and private, in their possession. I understand that Independent School District 308 will use this information to determine my fitness/qualifications for the position I am seeking. This authorization expires one year from the date of my signature, below. I hereby release Independent School District 308 and all former employees and references listed herein and any and all liability of whatever nature by reason of requesting or providing such information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date