

# **Independent School District #308**

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## **Nevis School Lunch Program Announcement:**

Effective immediately, Nevis Public School is pleased to offer Pay Schools Central to our parents to pay for lunch, check history, review purchases and set up automated email reminders. Pay Schools Central is a Secure Online Payment system which simplifies payment, collection and balancing of funds for School Districts. It enables parents to fund lunch accounts and pay fees quickly and easily online. Pay Schools Central allows parents to opt into and manage email reminders about their student's accounts.

### Benefits:

- Payments can be made by credit card or e-checks 24 hours a day, 7 days a week at the parents' convenience.
- Parents can review what their students are actually purchasing along with account balance information.
- Pay Schools Central supports increased communication between the school & the parents.

### Features:

- Parents can opt to receive an email when a student balance dips to certain a threshold (set by the parent).
- Parents can opt to use an automatic payment feature which replenishes their student account(s) when a balance dips to a specific level (specified by the parent).
- School messages are automatically emailed to parents.
- Parents can manage more than one student account.
- Pay Schools Central is PCI compliant and maintains industry standard SSL certificates. This ensures all data is safe & secure as defined by the industry.

### How to Sign Up:

Log on to <https://www.payschoolscentral.com/#/user/login>. Select the "Register" option from the menu. The screens will guide you through the process to establish your account:

1. You will be prompted to enter your contact data and a payment method to activate your account.
2. Once all information is entered, you will receive an email from Pay Schools Central with a link to confirm the registration and create a password. Once your password is saved, you can log in and begin using Pay Schools Central as often as you would like.
3. First time logging in, you will need to indicate which student(s) to attach to your account (go to Add/View student tab). Students are already loaded in the Pay Schools Central system. Pay Schools Central utilizes the same student ID number used for your lunch purchases. If you are unsure of your student's ID number, please contact the high school office.

Nevis Public School is excited to update our current system and bring a system to help improve our services to you. For assistance, please contact our support team at 1-877-393-6628.